



CITY OF ATLANTA

Job Announcement

CHIEF SECURITY ADMINISTRATOR

STARTING SALARY: \$57,530

(up to \$83,993)

Salary Grade 30

Applications Accepted From: December 12, 2005 until Vacancy Filled

Minimum Job Requirements

Persons applying must have a bachelor's degree in Information Technology, Computer Information Systems, or a related field and eight years of varied Information Technology experience related to computer, information and network security. Must have knowledge of network protocols, firewalls, remote access, OS vulnerabilities and network management tools. Knowledge of Microsoft technology and products, Unix, Cisco products, Oracle, VPN and Internet security is required. Equivalent combinations of training and experience will be determined under prescribed guidelines.

Duties for this Job:

This employee reports directly to CIO, working collaboratively with the Deputy CIO for Operations and his/her technical team; develops security strategies and manage all aspects of IT security within a complex network and computing environment; performs risk and security assessments on all IT projects and develops an awareness program for the organization; maintains documentation and communicates network security policy citywide; works with legal department for approval of policy; monitors adherence to network security policy. Identifies and utilize network monitoring tools; identifies breaches of security and risks and report them to CIO; schedules and oversees network penetration tests; ensures ongoing maintenance of the Information Systems Disaster Recovery Strategy Documentation; schedules and coordinates Disaster Recovery tests; reviews and approves data backup and recovery procedures; manages Disaster Recovery /Business Continuity efforts and oversees the activities of the Disaster Recovery Analyst; attends all requested meetings and training programs, and performs any additional duties requested.

To Apply For This Job

Applications will be accepted weekdays during the hours 8:30 a.m. - 4:30 p.m., Monday through Friday.

Apply at: Department of Human Resources, 68 Mitchell Street SW, Suite 2107, Atlanta, GA. 30303

Phone: (404) 330-6369 www.atlantaga.gov FAX: (404) 658-6157

Affirmative Action/Equal Opportunity Employer

The City of Atlanta is an Equal Opportunity Employer and does not discriminate on the basis of Race, Sex, Age, National Origin, Religion, Sexual Orientation or Physical/Mental Disability (Except where physical requirements constitute a bona fide occupational qualification.)

The Examination For This Job Will Consist Of An Evaluation of Applicant Training And Experience.

The hiring authority will contact only those applicants they deem most appropriate for the position. Letters will not be mailed to individual job applicants.